

Fatima Jinnah Women University

MAIN ADMISSION APPLICATION FORM (downloaded from FJWU website) INFORMATION / INSTRUCTION LEAFLET

Bachelor's Degree Program (2023-2027)

Program: Regular Self Support

Important Information and Instructions for Applicants:

1. Candidates must read the prospectus and admission advertisement (available on the FJWU website) carefully before filling and submitting this Application Form.
2. The Admission Application Form comprises Sections A, B, and C.
3. This Form is valid for both Regular and Self Support Programs. The applicant shall clearly indicate the opted Program (choose only one) in the relevant box.
4. Candidates can apply for one department only on the Main Form. Those desiring to apply for more than one department may do so by attaching a maximum of 03 Additional Forms (downloaded from the website), with the Main Form.
5. i) Candidates are required to complete both pages of Annexures provided at the end of this Form and retain the Student's Copy, duly signed by the Bank authorities, as proof of the submission and as a reference document for any later queries/submissions. Candidates are advised to ensure that all documents submitted with the form are duly entered in the annexures and verified by Bank authorities.
ii) Results declared after the submission of form/s, can only be submitted in the Admission Office, FJWU by the notified date on our website.
6. Duly filled Application Form/s must be deposited in the authorized Branches of First Women Bank Limited along with attested photocopies of the documents listed in the Annexure of the Form. An Application Form submitted through any other means will not be entertained.
7. Only one set of attested documents is required with one Main Form and all the Additional Forms (03 maximum) to be submitted with it.
8. Any candidate wishing to apply for both Programs (Regular and Self Support) shall apply on different Main Forms for which two separate Forms will have to be downloaded from the website.
9. (i) No entry/admission test is required for Bachelor's Degree Programs except for Engineering and Law Departments.
(ii) For admission in Engineering Departments National Aptitude Test (NAT-I), conducted by National Testing Service (NTS)/ Combined Entry Test conducted by UET/NUST/E TEA/USAT conducted by HEC, is required. For LLB Degree Program, Law Admission Test (LAT) conducted by HEC is required.
10. A minimum score of 33 % is required in the NAT-I / UET/NUST/E TEA/USAT Test, is required for admission to the Engineering Department.
11. Detail about NAT is available on the website: www.nts.org.pk. Details about the Combined Entry Test conducted by UET are available on the web link <http://admission.uet.edu.pk>. Details about USAT is available on the HEC website: www.hec.gov.pk. For LLB Degree Program, a score of 50 in the Law Admission Test (LAT) conducted by HEC is required. Details about this test are available on the HEC website: www.hec.gov.pk
12. The Merit criterion assigns 70 % weightage to F.A. / F.Sc. or equivalent marks and 30 % weightage to scores obtained in Admission Test for Law Departments. A 67 % weightage to F.Sc. or equivalent marks & 33 % weightage to scores obtained in Admission Test for Engineering Departments. For all other Departments, the merit criterion assigns 100 % weightage to F.A. / F.Sc. or equivalent marks.
13. Candidates wishing to apply in more than 04 Departments will be required to download another Main Application Form with a maximum of 03 Additional Forms.
14. Any candidate who is admitted to the Self-Support Program (after due formalities) will continue in the same Program throughout the academic period.
15. A 02 % quota is reserved each for disabled/special persons and minorities.
Note: Candidate to retain this page for information.

Admission Procedure: A Guideline for Applicants

1. Compliance with the admission schedule advertised in all leading English and Urdu newspapers and on the University website is compulsory.
2. Admission Form submission is carried out through the authorized main branches of First Women Bank Limited (as advertised in national newspapers and on the University website) in major cities of Pakistan.
3. Admission will be granted only on merit.
4. Applications incomplete in any respect will be rejected. Part-II / Final Exam Mark Sheet is necessarily required for the formulation of merit.
5. First Merit List of qualifying candidates would be displayed on the University Notice Board and website as per the advertised schedule.
6. Subsequently, subject to the availability of seats, Waiting Lists may be displayed on the University Notice Board and website.
7. Candidates whose names appear in the Merit/Waiting Lists will be required to report to the Admission Office within the time notified in the Merit Lists with original documents for issuance of a fee slip.
8. Issuance of Admission Slip will be subject to verification of original documents/mark sheets.
9. Fee shall be deposited in First Women Bank Limited (FWBL), FJWU Branch.
10. Non-payment of fee within the stipulated time for each Merit/Waiting List would render the seat canceled.
11. If the name of a candidate appears in the succeeding list of any Department, the transfer will take place only by request and within the stipulated payment time of the respective list.
12. All admissions will be granted provisionally and will be subject to finalization/confirmation only after submission of SSC and HSSC certificates by the candidates, duly attested by IBCC, within 02 weeks of admission.
13. Orientation Ceremony is held in the University on the first day of the commencement of the session (as per the schedule notified on the FJWU website) after which the students proceed to their respective Departments for registration of courses and timetable of classes.

Note: Candidate to retain this page for information.

Fatima Jinnah Women University

MAIN ADMISSION APPLICATION FORM (downloaded from FJWU website)

Bachelor's Degree Program (2023-2027)

Program: Regular Self Support

(Tick only one box. In case both or none of the boxes are marked, the form will be considered for Regular Program only).

SECTION A

DEPARTMENT / DEGREE PROGRAM APPLIED FOR (name only one): _____

Name

Father's Name

Date of Birth: Day Month Year Age

NIC #/ Form B #

Nationality: _____ Religion: _____

Province: _____ Domicile City: _____

Home Address (Present) _____

Home Address (Permanent) _____

Telephone No. _____ District: _____

ACADEMIC RECORD:

Exam	Name of Institution	Board/ University	Year Passed	Roll No	Reg. No	Marks Obtained	Total Marks	Div./ Grade	*Group/ Major Subjects
SSC									
F.A./F.Sc.									
Status of Entry Test (NAT-I / UET/NUST/ETEA/USAT for Engineering Departments/Law Admission Test (LAT) for Law Department									
Appeared in Test: Yes <input type="checkbox"/> No <input type="checkbox"/>			Result Submitted: Yes <input type="checkbox"/> No <input type="checkbox"/>				Test Date: _____		

*Arts/Sci./Pre-Eng/Pre-Med/General Sci, etc.

SECTION C

Candidate's undertaking

I solemnly declare that:

- i. The information I have provided and the entries made in this form are correct.
- ii. I am neither enrolled nor shall enroll in any other degree-awarding institution during my enrollment at FJWU.
- iii. I am not an FJWU academic drop-out in the department I am now applying.
- iv. I do not already have a degree from FJWU.
- v. If admitted, I will abide by the rules and regulations of FJWU. I also understand that the university may change the rules as and when deemed necessary.
- vi. I will not get involved in any political activities nor engage myself in activities, conduct, and behavior unbecoming of FJWU students.
- vii. I also understand that I will have to attend courses, seminars, and conferences offered/ organized /liaisoned by FJWU.
- viii. I agree that the University reserves the right to cancel my studentship on disciplinary and/or academic grounds.
- ix. I also agree that the admission dues, once deposited, can only be refunded as per the HEC fee refund policy.
- x. I admit to have read, understood, and agreed to the information given in the form and prospectus and I understand that my admission can be cancelled for any false information given by me.
- xi. I will not be involved in any kind of sale/purchase, use, or possession of drugs otherwise strict lawful action will be taken against me.

Signature of the Applicant

Signature of Parent/Guardian

اقرار نامہ برائے والدین

میں اقرار کرتا / کرتی ہوں کہ میں نے فاطمہ جناح ویمن یونیورسٹی میں داخلے سے متعلق تمام شرائط و ضوابط کا مطالعہ کر لیا ہے۔ اور پراسپیکٹس میں دیئے گئے تعلیمی نظام اور نصاب کے بارے میں دی گئی معلومات سے اتفاق کرتا / کرتی ہوں۔ میں اقرار کرتا / کرتی ہوں کہ میں ان قواعد و ضوابط کا / کی پابند ہوں اور ان میں کسی قسم کی مداخلت، تنقید یا دباؤ کا / کی سبب نہیں ہوں۔ مزید یہ کہ میں اپنی دختر / زیر سرپرستی کے اخلاق اور نظم و ضبط کا / کی ذمہ دار ہوں۔

میں فاطمہ جناح ویمن یونیورسٹی کے تمام قواعد و ضوابط کا احترام کرتے ہوئے اپنی دختر / زیر سرپرستی کو اس یونیورسٹی میں حصول تعلیم کیلئے بھیجنے پر اور اس کے تعلیمی اخراجات کی ذمہ داری برداشت کرنے پر رضامند ہوں۔

دستخط والد / سرپرست

Fatima Jinnah Women University, Rawalpindi

Bachelor's Degree Program (2023-2027)

ANNEXURE I (Office Copy for Application Form downloaded from FJWU website)

Bank Receipt # _____

Dated _____

Program: Regular Self Support

Candidate's Name: _____

Total No. of Form/s Submitted: _____

Forms

Departments / Degree Programs Applied For

- | | |
|------------------------|-------|
| 1. Main Form | _____ |
| 2. Additional Form # 1 | _____ |
| 3. Additional Form # 2 | _____ |
| 4. Additional Form # 3 | _____ |

One attested photocopy of the following documents is to be attached to the Form for admission to the Bachelor's Program:

- | | |
|---|-----|
| 1. Matriculation Certificate | () |
| 2. F.A./F.Sc. Mark Sheet Part-I | () |
| 3. F.A./F.Sc. Mark Sheet Part-II | () |
| 4. NAT-I / UET/NUST/ETEA/USAT/LAT Result (only for Engineering & Law Departments) | () |
| 5. ID Card/Form B | () |
| 6. Domicile | () |
| 7. Three 1x1 inches photographs | () |
| 8. Character Certificate (from the last institution attended) | () |
| 9. Total Application Processing Fee Deposited: Rs. _____ | |

(@ Rs.1000/-for one Main Form and Rs.100/-for each Additional Form attached with the Main Form)

Signatures and Stamp of Bank Officer

Instructions: This page must be attached on top of the Application Form/s (downloaded from the website) to be submitted. No submissions will be accepted by the authorized branch of the bank if this page does not appear with the form/s.

Fatima Jinnah Women University, Rawalpindi

Bachelor's Degree Program (2023-2027)

ANNEXURE II (Student's Copy for Application Form downloaded from FJWU website)

Bank Receipt # _____

Dated _____

Program: Regular Self Support

Candidate's Name: _____

Total No. of Form/s Submitted: _____

Forms	Departments / Degree Programs Applied For
1. Main Form	_____
2. Additional Form # 1	_____
3. Additional Form # 2	_____
4. Additional Form # 3	_____

One attested photocopy of the following documents is to be attached to the Form for admission to the Bachelor's Program:

1. Matriculation Certificate ()
2. F.A./F.Sc. Mark Sheet Part-I ()
3. F.A./F.Sc. Mark Sheet Part-II ()
4. NAT-I / UET/NUST/ETEA/USAT/LAT Result (only for Engineering & Law Departments) ()
5. ID Card/Form B ()
6. Domicile ()
7. Three 1x1 inches photographs ()
8. Character Certificate (from the last institution attended) ()
9. Total Application Processing Fee Deposited: Rs. _____
(@ Rs.1000/-for one Main Form and Rs.100/-for each Additional Form attached with the Main Form)

Signatures and Stamp of Bank Officer

Instructions: This page (duly signed by the bank authorities) must be retained by the student as proof of deposit. No queries will be entertained by the University without a copy of this page.